

School Travel Plan

All Saints Academy



November 2023

Please read the *School Travel Plan Notes* at the end of this template before starting.

School address:	Houghton Road Dunstable Beds LU5 5AB
Existing school type:	Secondary Academy
Existing number of pupils:	638
Existing age range of pupils:	11-18 years
Existing number of staff:	Full time: 63
	Part time: 8
School opening hours:	Site opening /closing times: 6.30am to 9.00pm Monday-Thursday 6.30am to 5.30pm Friday
	Breakfast Club start time (if applicable): n/a
	School hours: 8.30am to 3.00pm
	Nursery / pre-school hours (if applicable): n/a
	After School Club finish time (if applicable): n/a
	Community usage outside of school hours (if applicable): Facilities at the Academy can be hired between 5pm and 9pm Monday to Thursday during term time. Areas available include 3G pitch, Multi Use Games Area (MUGA), Sports Hall, Main Hall, classrooms. The majority of lettings are made up of youth football teams, with adult football and netball also taking place. A youth drama group uses our indoor facilities. The local church uses the Academy car park on a Sunday morning for parishioner parking.

Does the school have a catchment area or operate a 'nearest school' policy? If so where does it cover?



If there is a catchment area or 'nearest school' policy, how many of the existing pupils come from outside of the designated area?

In the region of 100

Description of the school site, location, and the surrounding road network

Is there more than one entrance to the school for vehicular traffic? If there is more than one, which entrance is used the most?

Is there more than one entrance to the school for pedestrians and cyclists? If there is more than one, which entrance is used the most?

What are the pavements surrounding the school like? Are there dropped kerbs at side road crossings?

Does the main road outside of the school have traffic calming, a School Crossing Patrol, or a controlled crossing such as a Zebra, Toucan or Pelican?

What is the speed limit on the roads surrounding the school?

Is there a cycle route nearby that connects into the school site?

Are there any other schools nearby?

A plan of the area can be included.

All Saints Academy is located on Houghton Road in Dunstable (Eastern region of England). The school postcode falls within the Houghton Hall ward/electoral division, which is in the constituency of South West Bedfordshire. Houghton Regis is within walking distance with Luton, Leighton Buzzard and neighbouring villages accessible by car and/or bus.

Both main roads near the Academy – Houghton Road, where there are waiting restrictions Monday to Friday from 8am to 4.30pm, and the A5 (High Street North) – have a 30mph speed limit. Some of the adjoining side roads operate a reduced 20mph speed limit.

There is one vehicular access point to the school site from Houghton Road and car access limited during the school day with access controlled by reception staff.



The Academy has a single designated pedestrian gate. A pelican crossing is located on Houghton Road outside the entrance gate as well as on the A5 (High Street North).

Access to Reception is via a path from the gate and a zebra crossing ensures the safety of pedestrians as they cross the spur road off of the main driveway that leads to the car park. There is an additional zebra crossing on this spur road for students to use when walking from the nearby bike sheds to the Academy building.



Disabled accessibility features on the Academy site include:

- Drop kerbs
- Wide paths
- Level access at all doorways
- Auto opening doors at main reception
- Disabled parking spaces

The canteen has been extended and this was completed December 2021.

Bicycles

There are cycle lanes along Houghton Road and some areas of Houghton Regis have shared pedestrian/cycle paths that are built away from the roads that service the community.

Information regarding cycling at the Academy can be found on our website - [Cycling – All Saints Academy Dunstable](#). Students who are new to the Academy can register their bicycle with the Academy by completing the registration form included in the admission paperwork.

Public Transport

The Academy is located on a bus route with links to Dunstable, Houghton Regis, Leighton Buzzard, Bedford, Milton Keynes and Biggleswade. Some of the bus routes link to others that use the Luton-Dunstable Busway, a guided busway that provides quick, direct connection between Houghton Regis, Dunstable and Luton.

There is a bus stop located outside the Academy gates serving Dunstable, Luton, Leighton Buzzard, Bedford and Biggleswade. Bus stops providing additional routes, including Milton Keynes, can be found a short walk from the Academy on the A5 (High Street North).

A link to [bus timetables and routes provided by Central Bedfordshire Council](#) can be found on our website at [Contact Us – All Saints Academy Dunstable](#)

Cars

The site is served by the A5 (High Street North) to the west and via Houghton Road from the east; the M1 is also easily accessed with junctions 9, 11, 11a and 12 providing the most convenient access.

Deliveries

The majority of deliveries to the Academy arrive in small or medium vans. The only exceptions are deliveries to the canteen which are delivered in a lorry and the collection of our refuse skips. Canteen deliveries, on the whole, take place before the school day.

Deliveries of bulk items are pre planned and companies liaise with the Facilities Manager to reduce risk to safety of students, staff and visitors.

Nearby Facilities and Schools

Dunstable town centre with a shopping area containing high street stores, a large Asda store, a Lidl store and an Aldi store is a short 15 to 20 minutes' walk away. There is also a central library, leisure centre and bowling alley.

There is a Morrisons store located a 15 to 20 minutes' walk towards Houghton Regis.

While there are no official Park and Stride car parks locally, parents/carers are asked to consider dropping off students further from the Academy, with suggestions such as making use of local/supermarket car parks on days when they will be shopping/visiting facilities covered by these car parks and are legitimately able to park there.

Other schools within the All Saints Academy catchment area:

- Ashton St Peters Church of England VA Primary School (4-11 years)
- Beecroft Academy (4-11 years)
- Hadrian Academy (4-11 years)
- Houghton Regis Primary School (3-11 years)
- Houstone School (7-11 years) – currently only Y7-Y10 on roll
- Lancot Challenger Academy (3-11 years)
- Priory Academy (9-16 years)
- St Vincent's Catholic Academy (3-11 years)
- The Vale Academy (2-11 years)
- Thomas Whitehead CE Academy (2-11 years)
- Tithe Farm Primary School (2-11 years)

Existing Travel Patterns - Pupils

Data can be taken from the most recent 'Hands Up' travel survey which should be completed in September each year. If this was not completed or the data is unavailable this can be completed at any time (try to choose a day where all pupils are expected to attend school, for example not during the exam period, when some pupils are on a residential trip or where poor weather conditions may affect the figures).

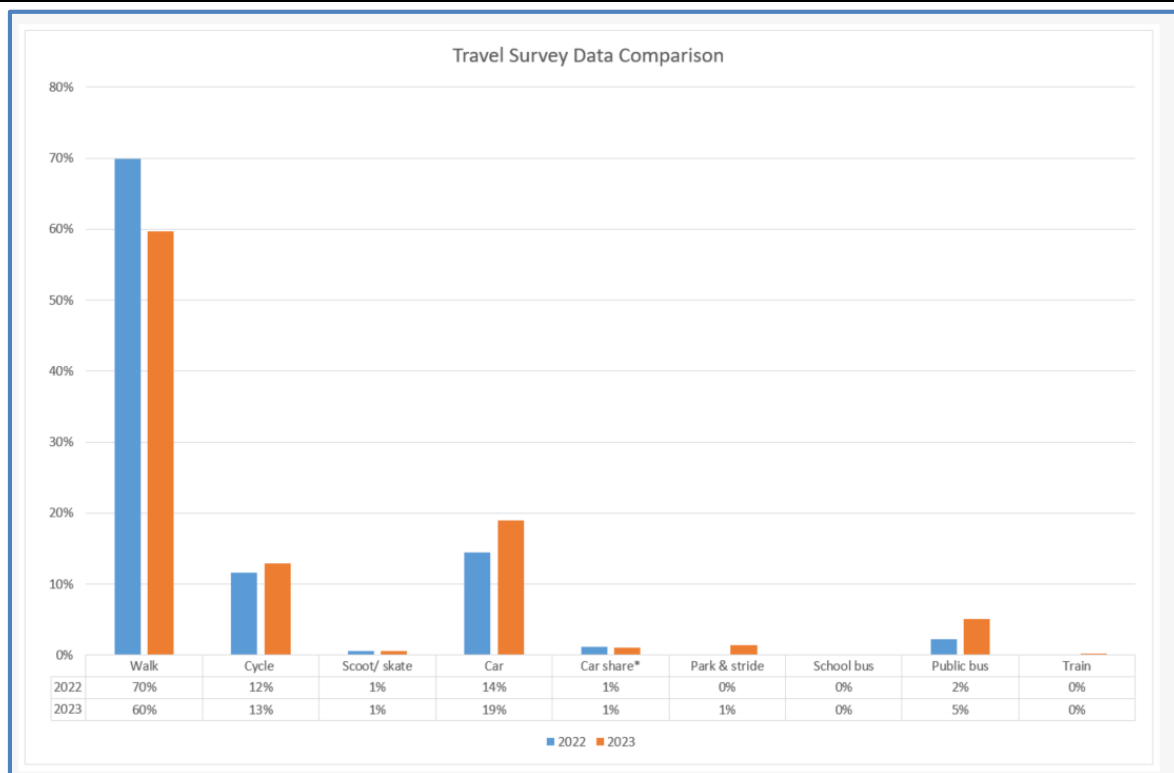
How do pupils usually travel to school for the main part of their journey?

Number of pupils' present:	510
Number of pupils absent:	112
Date data collected:	25 th September 2023
Walk:	290
Cycle:	63
Scoot / Skate:	4
Car:	92
Car Share*:	5
Park and Stride**:	7
School Bus:	0
Public Bus:	25
Train:	1

* Car share is defined as travel in a car with a child or children from another household.

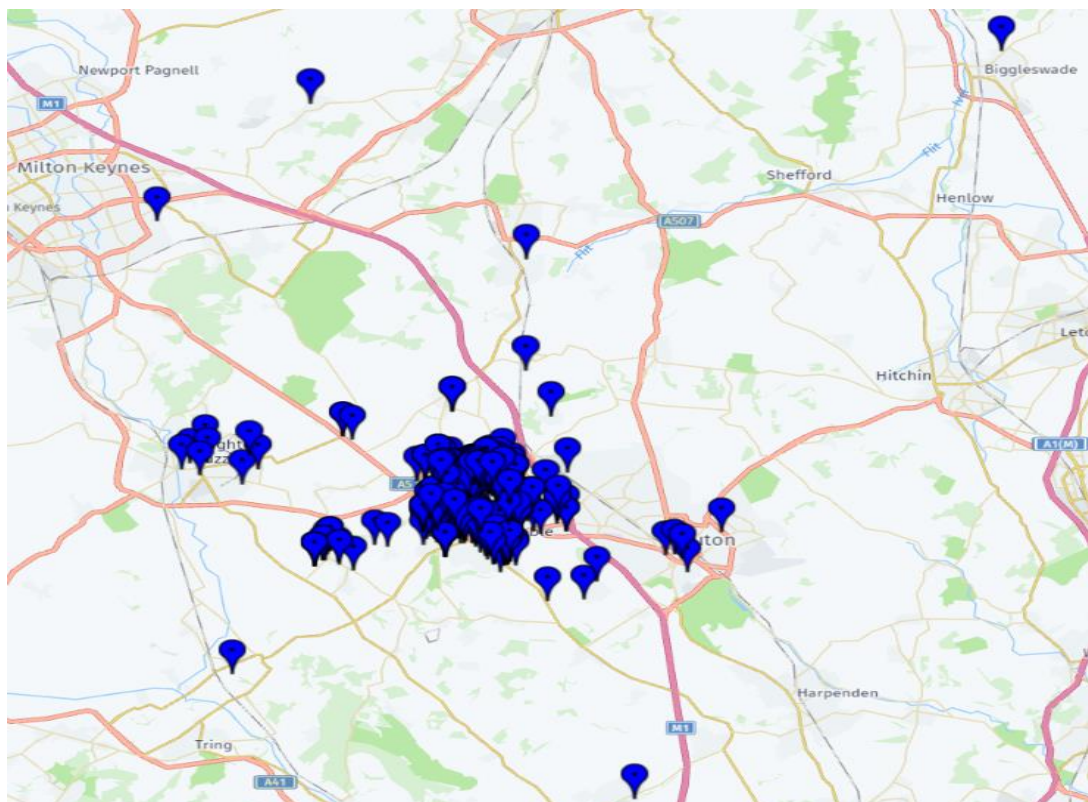
** 'Park and stride' is defined as parking in a designated car park and completing the last part of the journey on foot or by scooter.

Compare the data above to that collected in previous years. Has there been an increase or reduction in a particular mode of travel? Is there a known reason for this?

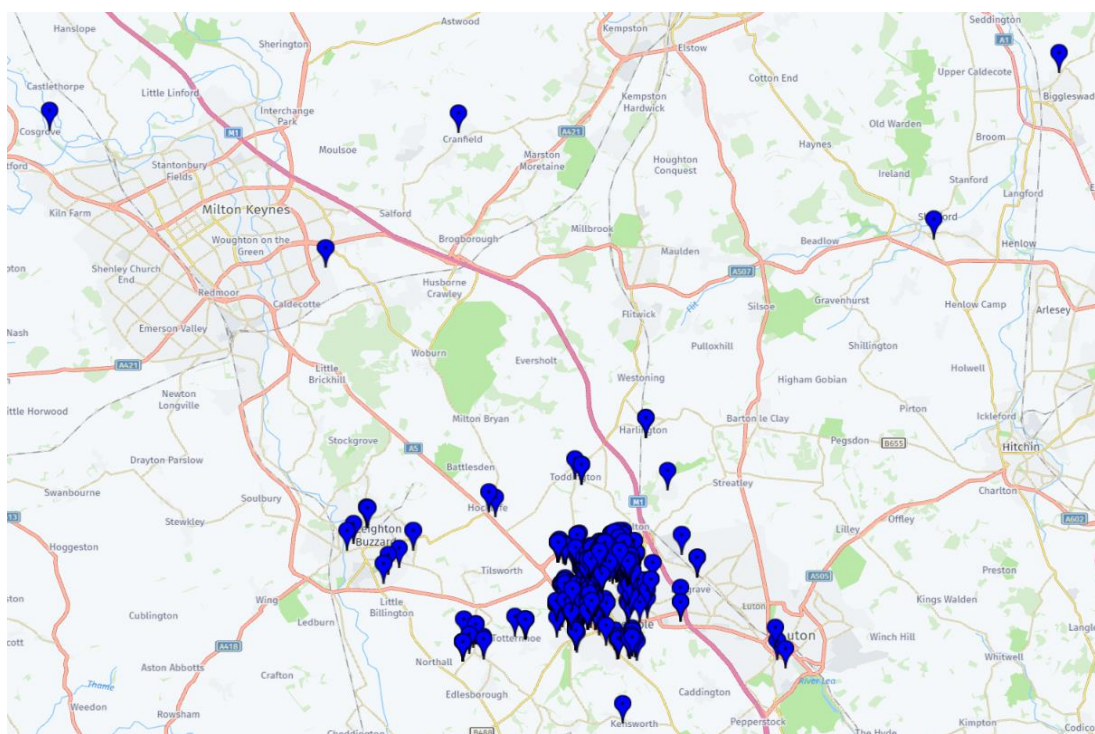


The data shows that while the percentage of students walking has decreased and the number of those travelling by car has increased, there has been an increase in those cycling and travelling by public bus.

This map shows the September 2023 spread of student postcodes



This map shows the September 2022 spread of student postcodes



While these maps do not indicate significantly more home post codes being nearer the Academy in 2023 compared to 2022, we could conject that the effects of the coronavirus pandemic may have influenced the mode of travel, with parents continuing to bring their children to school in family vehicles. Factors from previous years could still apply, such as an increase in the number of siblings attending the Academy which could show an increase in the number of students travelling by car but would not necessarily mean an increase the number of car journeys being made. Other factors that cannot be measured, but could have influenced the trend, include changes in friendship groups and the effect of this on peer attitudes to walking; weather during the period before the data collection could impact the choices made by students.

Existing Travel Patterns - Staff

Data can be taken from the most recent 'Hands Up' travel survey which should be completed in September each year. If this was not completed or the data is unavailable this can be completed at any time (try to choose a day where all staff who are expected to attend school are present).

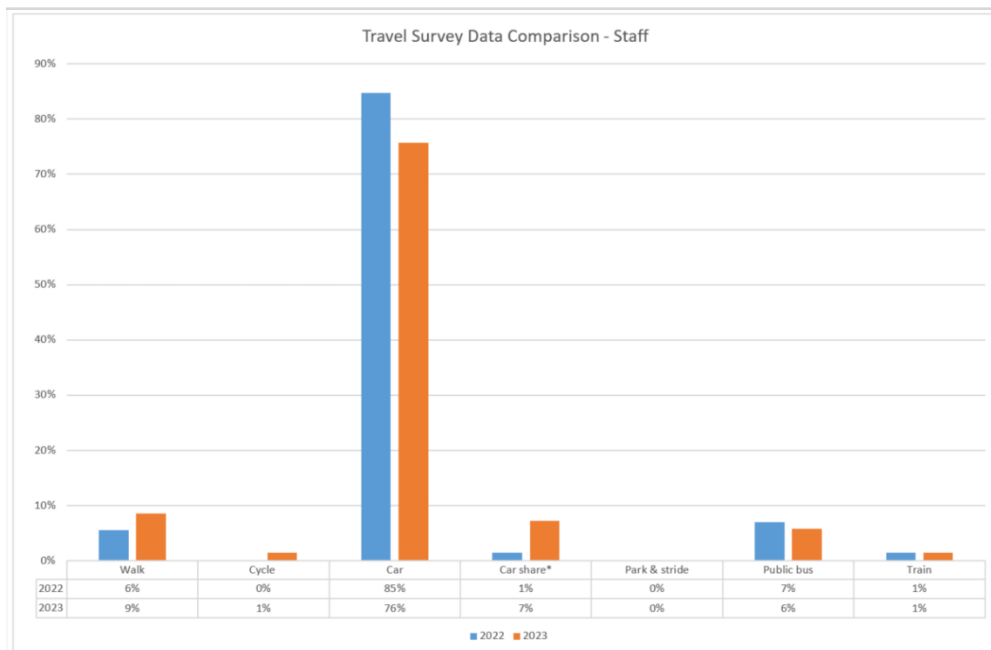
How do staff members usually travel to school for the main part of their journey?

Number of staff present:	70
Number of staff absent (who would usually be expected at school on the day the data was collected):	1
Date data collected:	25 th September 2023
Walk:	6
Cycle:	1
Car:	53
Car Share*:	5
Park and Stride**:	0
Public Bus:	4
Train:	1

* Car share is defined as travel in a car with someone from another household.

** 'Park and stride' is defined as parking in a designated car park and completing the last part of the journey on foot.

Compare the data above to that collected in previous years. Has there been an increase or reduction in a particular mode of travel? Is there a known reason for this? Are there any barriers to increasing the use of sustainable travel?



Both car sharing and walking have increased, which has consequently decreased the percentage of staff coming to work in single occupancy cars.

Existing parking arrangements

Total number of existing parking spaces within the school site:	73
Are there any disabled parking spaces? If yes, how many?	3
Are there any electric vehicle charging points? If yes, how many?	No
Are any of the parking spaces allocated to another specific group such as visitors, parents, students, or anybody else? If yes, how many?	There are 3 visitor spaces and 1 space for the Principal.
Are any arrangements in place to allow additional parking at a location outside of the school site? If yes, where is this and how many parking spaces are permitted? Are there any restrictions on when these parking spaces can be used? Is permission in place?	There are no additional parking arrangements in place.
On an average day do any staff have to park on the road? If yes, how many?	No
Are the car parking arrangements managed by a member of staff? If yes, who?	No
Are there any bus parking spaces within the school site? If yes, how many? Are any children transported by school bus?	No

Existing cycle and scooter parking facilities

<p>Are there any existing cycle stands installed at the school? If yes, how many bikes can be parked?</p> <p>Refer to CBC cycle standards</p>	<p>There are four cycle sheds with a capacity of 192.</p>     <p>There are also two sets of cycle racks with a capacity of 20.</p> 
<p>Are there any scooter parking facilities at the school? If yes, how many scooters can be parked?</p>	<p>Scooters share the cycle sheds.</p>
<p>Are the cycle / scooter stands covered by a shelter or by other means?</p>	<p>Four of the cycle sheds are covered by a shelter.</p>
<p>Is the scooter / cycle parking area easily accessible for those with scooters and bikes? Are there any improvements that could be made?</p>	<p>All cycle sheds are located to the front of the building and can be easily accessed by all students.</p> <p>Staff cycles are stored within the building.</p>
<p>Does the school have any locker facilities or a safe place where cycle helmets can be stored for both pupils and staff?</p>	<p>All students are issued with lockers inside the building.</p> <p>Staff have offices or locked workrooms where they can store personal items.</p>

Are there any sustainable travel initiatives already in place?

For example, is car sharing promoted? Is there a walking bus in place? Has a Junior Road Safety Officer been appointed? Bikeability, scooter training? Do the school take part in Walk to School Week/ Month, Bike Week?

How are these initiatives publicised to pupils, parents and staff?

The [Luton and Central Bedfordshire Liftshare Scheme](#) has been shared with staff through the weekly staff bulletin and on the staffroom noticeboard.

Review of current travel arrangements

In relation to travel at the start and end of the school day what currently works well?

For example, a high proportion of pupils walk, scoot or cycle, good parking etiquette by those collecting pupils, good compliance with waiting restrictions, School Crossing Patrol or a controlled crossing that is well used etc.

Of the students surveyed, 74% either walk to school or use cycles/scooters. For the safety of other students, cycles/scooters are not allowed to be ridden on the Academy site and must be walked from the gate to the cycle sheds. There are staff on duty both at the beginning and end of the school day to ensure students follow these expectations.

The pelican crossing outside the Academy gates is well used by students.

On the whole, parents/carers are aware of safety around the Academy gates and do not obstruct the entrance.

In relation to travel at the start and end of the school day what could be improved?

For example, parking that causes congestion, parking on pavements, poor compliance with waiting restrictions, parked vehicles restricting visibility at junctions, narrow pavements, no dropped kerbs at junctions etc. How will parents be informed - newsletters/ website.

The Academy continues to raise awareness of the following:

Students – through assemblies, initiatives, Academy Newsletter, website, display screens:

- Highway Code and road use expectations for cycles/scooters
- Crossing the road in a safe place
- The use of safety equipment

Parents/Carers – through texts, emails, Academy Newsletter, website:

- Cycle/scooter expectations
- Dropping students at the gates safely
- Walking children to the Academy
- Parking as far as possible from the Academy to make use of Park and Stride
- Initiatives for alternative options for collecting students

Staff – through initiatives, Staff Bulletin, noticeboards

Initiatives to encourage cycling and car share including [Luton and Central Bedfordshire Liftshare community - part of the Liftshare network](#) and [The UK's Most Popular Cycle to Work Benefit - Cyclescheme](#)

Aim of the School Travel Plan

Some ideas are as follows:

To understand the existing travel patterns on the journey to and from school

To increase the number of journeys to and from school using a sustainable mode of travel

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To increase the number of journeys to and from school using a sustainable mode of travel

To discourage parents living further away to park away from the school gates at pick up/ drop off.

Objectives of the School Travel Plan

The objectives should address the travel improvements identified. Some ideas are as follows (there should be a minimum of 5 objectives):

To reduce the number of cars parked on (name) road at the start and end of the school day

To increase the number of pupils walking and cycling / scooting to school

To promote the existing bus routes

To promote park and stride

To encourage car sharing

Establish a working group with school, parents, governors, representatives of the local community

To increase the number of students walking and cycling / scooting to school

To promote the existing bus routes

To encourage car sharing

To reduce the effect of school travel patterns on the environment

To establish a working group

How will the objectives be achieved?

Some ideas are as follows:

Consider whether additional waiting restrictions may be required

Prepare a Travel Information Leaflet that is distributed to pupils, parents and staff, and is made available on the school's website and noticeboard

Include bus routes and timetables in the Travel Information Leaflet

Local bus routes should be added to the Travel Plan

Set up a park and stride scheme, investigate whether car park could be used by parents at the start and end of the school day (permission)

Encourage staff to sign up to Lift Share either between themselves or via <https://liftshare.com/uk/community/luton-and-central-bedfordshire>

Set up a system to encourage parents to car share between themselves

Walk to School Week initiative

Rewards for safe cycling

Publicise bus routes through the Academy website and newsletter

Share broader initiatives such as Liftshare and Cycle Scheme

Work with Sustrans and CBC Road Safety Team


Liaise with local police in regards to parking and the safe drop off of students

Travel Information Leaflets

Action Plan

Each school is required to complete an Action Plan which will include short, medium and long-term initiatives that are intended to be completed or worked towards in order to achieve the aim and objectives. Some of the proposed actions have been filled in below. We ask that every school completes the first five proposed actions. Some schools may already have completed some of these, in which case they can be removed. Further proposed actions should be added below which are relevant to the school. Any existing initiatives that are to be continued can be included below. The Action Plan should be reviewed and updated annually.

Proposed Action	Description of the action	Action to be completed by	Proposed completion date
Travel Plan Coordinator	Appoint a Travel Plan Coordinator (if not already in place)	CDO/AMI	November 2023
School Travel Survey	Complete 'Hands Up' school travel survey		September each year
Marketing / publicity	Complete / update School Travel Information Leaflet. Consider how the chosen initiatives will be communicated to parents, pupils and staff.	CDO / DGR	December 2023
Working Group	Set up a Travel Plan working group (to include the school, parents, governors and representatives of the local community)	CDO	January 2024
Modeshift STARS	Sign up to Modeshift STARS https://www.modeshiftstars.org/education/ Fill in details of any initiatives that have already been completed (see Modeshift STARS Initiatives Guide)		November 2023
Modeshift STARS	PT2 School promotes public transport	AMI	December 2023
Modeshift STARS	C1 Dr Bike/cycle maintenance sessions	CDO/AMI	January 2024
Modeshift STARS	R10 Be bright Be Seen Activities	CDO/AMI	January 2024
Modeshift STARS	C12 Bicycle Security Marking	AMI	March 2024

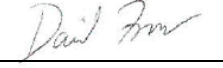


Modeshift STARS	R9 Road Safety assembly/presentation	AMI	January 2024
Modeshift STARS	P1 school works with Police/Safer neighbourhood Team/ PCSO to promote safe & sustainable travel	AMI	January 2024
Modeshift STARS	PR7 Travel information on notice board	AMI	March 2024
Modeshift STARS	C5 School takes part in The Big Pedal	AMI	April 2024
Modeshift STARS	CU13 School collects postcode data	AMI	April 2024
Modeshift STARS	W6 Living Streets Walk to School Week	AMI	May 2024
Travel Plan Review	Agree date for annual School Travel Plan review with key stakeholders and CBC		Annually in October

School Travel Plan Approval

School Travel Plan Co-ordinator:	Signature:	
	Print name:	Caroline Doolan
	Job title:	Deputy Principal – Personal Development
	Email:	office@asadunstable.org
	Telephone:	01582 619700
	Date:	24 th November 2023

School Head Teacher:	Signature:	
	Print name:	Liz Furber
	Job title:	Executive Principal
	Email:	office@asadunstable.org
	Telephone:	01582 619700
	Date:	24 th November 2023

Chair of Governors:	Signature:	
	Print name:	David Fraser
	Email:	office@asadunstable.org
	Telephone:	01582 619700
	Date:	24 th November 2023

School Council Representative:	Signature:	
	Print name:	
	Date:	

School Travel Plan Notes

- We ask that every school has an active School Travel Plan which is updated annually as a minimum.
- The school should appoint a named Travel Plan Coordinator who will be responsible for the overall management of the School Travel Plan and be a main point of contact at the school for any travel and transport related enquiries.
- This template has been put together to assist each school in completing their School Travel Plan. This template doesn't have to be used; it is recommended that if a different format is adopted that the content is cross referenced with this template to ensure that everything that we ask for is included.
- A working group involving the school, parents, School Council, governors and representatives of the local community should be established. The group should meet regularly to discuss any issues and implement changes in encouraging sustainable travel.
- To accompany the School Travel Plan we ask that a Travel Information Leaflet is prepared to include relevant walking and cycling maps, public transport and car sharing information. The Travel Information Leaflet should be communicated to parents, pupils and staff. The Travel Information Leaflet should also be made available on the school's website and school noticeboard.
- If you need any assistance producing your School Travel Plan or Travel Information Leaflet please contact Charlotte Secker, Travel Plan Officer charlotte.secker@centralbedfordshire.gov.uk.
- Once completed an electronic copy of both the School Travel Plan and Travel Information Leaflet should be sent to charlotte.secker@centralbedfordshire.gov.uk.

Sustainable Travel Initiatives

More information about the initiatives below and other sustainable travel suggestions can be found in Central Bedfordshire Council's Sustainable Modes of Travel to Schools and Colleges Strategy available at www.centralbedfordshire.gov.uk.

Modeshift STARS	https://modeshiftstars.org/
Bikeability	https://bikeability.org.uk/
Junior Road Safety Officer	Further information can be found on the Central Bedfordshire Council website including a JRSO Pack and Teacher's Pack – www.centralbedfordshire.gov.uk
Lift Share	https://liftshare.com/uk/community/luton-and-central-bedfordshire



Modeshift STARS Initiatives Guide 2019/20

Walking & Scooting—Travel

- W1 Living Streets WOW Campaign
- W2 Living Streets Free Your Feet campaign delivered
- W3 Local Walking Reward Scheme
- W6 Living Streets Walk to School Week
- W7 Walk to school month
- W8 5 / 10 Minute walking zone in place
- W9 Educational / Curriculum Walks
- W10 Walking bus in place
- W11 Walking trips
- W12 Scooter storage installed
- W13 Scooter club
- W14 Active travel breakfast
- W19 Parent shelter installed
- W25 Secure buggy storage installed
- W16-18 Other walking/scooting initiative

Cycling—Travel

- C1 Dr Bike/cycle maintenance sessions
- C2 Cycle parking installed
- C3 Bikers Breakfast
- C4 Opportunity to practice cycling skills at break time
- C5 School takes part in The Big Pedal
- C6 Cycle competitions/ schools cycle challenge
- C7 Cycle reward scheme
- C8 Bike week
- C9 Cycle club in place
- C10 Pool bike system in place
- C11 Cycle purchase scheme for staff
- C12 Bicycle Security Marking
- C13 Cycle rides/excursions
- C14 Cycle Train / Bike Bus in place
- C15 Bling Your Bike Day
- C20 National Cycle Challenge
- C16-18 Other cycling initiatives

Supported by



Department for Transport

Road Safety & Training—Travel

- R1 Cycle training for pupils (E.g. Bikeability)
- R2 Learn to Ride
- R3 Balance Bike Training
- R4 Scooter training
- R5 Pedestrian skills training
- R6 Independent travel training
- R7 Young Driver Training
- R8 Cycle training for staff and / or parents
- R9 Road Safety assembly/ presentation
- R10 Be Bright Be Seen Activities
- R11 School invites experts/organisations to talk about personal safety
- R12 Safety around large vehicles training
- R13 Use of transition resources
- R14 Pupils monitoring traffic
- R15 School has lobbied for installation of traffic calming outside of school
- R16 School has lobbied for installation of safer crossings on the route to school
- R17 School has lobbied for installation of 20mph zone outside of school
- R18 Road Safety Day/Week
- R23 In car safety training for young adults
- R24 Nursery teaches road safety & active travel messages
- R19-21 Other road safety & training initiatives

Air Quality—Travel

- AQ1 School promotes car sharing
- AQ2 Car free days
- AQ3 Car free zone in place
- AQ4 Park and walk/stride scheme
- AQ5 Removal of car parking spaces
- AQ6 Highway code is promoted to students, staff and parents
- AQ7 Parent parking campaign
- AQ8 Parking Pledge Scheme
- AQ9 Eco Driver Training
- AQ13 Anti idling initiative
- AQ14 Air Pollution Promotion
- AQ15 National Clean Air Day
- AQ10 Other smarter driving initiatives

Supported by



Department for Transport

Public Transport—Travel

- PT1 Public transport used for school trips
- PT2 School promotes public transport
- PT3 School promotes responsible behaviour on public transport / has bus behaviour policy
- PT4 Private coaches for school trips pick up and set down in safe / accessible places.
- PT5 School promotes young person's travel card scheme
- PT9 Catch the bus week
- PT10 School has anti-bullying policy for school transport/public buses
- PT11 Hop Off - get off two stops early
- PT6-8 Other public transportation initiatives

Promotion—Supporting

- PR1 Newsletter
- PR2 Info sent to residents / School communicates with residents
- PR3 Local media / Schools gets local media attention
- PR4 Presenting to/ sharing ideas with other schools
- PR5 Distributing cycling and public transport maps
- PR6 School has an active travel policy
- PR7 Travel information on notice board
- PR8 Competitions run & promoted within school
- PR9 Assembly
- PR10 Social Media Campaign
- PR11 Sponsored events
- PR12 Parents' evenings/ Induction evenings
- PR13 Information on website
- PR14 Councillor/ MP/ Mayor invited to an event
- PR15 Within the Prospectus
- PR16 Letter from Head Teacher to Parents
- PR17 New parent pack
- PR18 Transition activities
- PR19 School Railing Banners
- PR20 JTA/YTA/JRJO in place
- PR21 Travel to school information maps created
- PR27 Active travel shop/enterprise
- PR22 Other promotion method

Curriculum—Supporting

- CU1 School takes part in competitions promoted by others
- CU2 School teaches the health benefits of safe / active travel
- CU3 School teaches environmental benefits of active travel
- CU4 Theatre in Education on sustainable travel or road safety
- CU5 Bike maintenance lessons
- CU6 Cycling lessons (PE)
- CU7 Road safety lessons
- CU8 Pupils use school travel survey data from STARS in lessons
- CU9 School uses Living Streets WOW Travel Tracker to collect data
- CU1 School collects postcode data
- CU1-3 Other curriculum initiatives

Partnerships—Supporting

- P1 School works with Police/ Safer Neighbourhood Team/ PCSO to promote safe & sustainable travel
- P2 School works with other schools to promote safe and sustainable travel
- P3 School presents their work to other groups
- P4 School works towards the Sustainable Schools Framework
- P5 School works with Local councillors/ Mayor/ MPs
- P6 School has achieved Eco School status
- P7 School works with local residents/ resident associations to promote safe and sustainable travel
- P8 School works with local charities/ NGOs to promote safe and sustainable travel
- P9 School works with local sport/ health partnerships to promote safe and sustainable travel
- P10-12 Other partnership initiatives

Supported by



Department for Transport