

Peter 2: Verse 17-23.

Treat everyone you meet with dignity. Love your spiritual family. Revere (*worship*) God. This is the kind of life you've been invited into, the kind of life Christ lived. He never did one thing wrong, not once said anything amiss.



# CHARGING AND REMISSION POLICY

Author:

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Date of next review

Principal & Finance Manager

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May 2020

May 2023

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## **Introduction**

Our Academy Vision is "Living Well Together with Dignity, Faith and Hope. We aspire to take dignified decisions and afford dignity to all members of our community, regardless of background or circumstance. Our position as a Voluntary Aided Church Academy means that the Christian faith has a central role in all our actions and decisions. We strive for excellence in all that we do, enabling our students to transform their lives and to hope for happy and successful futures.

The value of dignity is particularly relevant when we consider the charging and remissions policy and ensure that to reflect our vision we treat everyone we meet with dignity. The core Christian values of the Academy help us to share our belief that education is a gift for everyone and we should endeavour to ensure it is equally accessible for all.

## **Introduction**

A wide range of additional activities makes a valuable contribution towards students' all round educational experience and their personal and social development. We aim to develop self-esteem, help students believe in their self-worth and provide an opportunity for students to transform and flourish.

## **Process**

### Charging

We reserve the right to make a charge in the following circumstances:

- *Academy visits and residential programmes held in school time:* the board and lodging element of any residential or outdoor education programme.
- *Activities held outside school time:* the full cost for each student of journeys, visits and residential fees in the UK and abroad which take place at weekends and during holidays, where these are deemed to be optional extras.
- *Materials:* the cost of ingredients or raw materials used by students to make food or technology products where the product will be the property of the student.
- *Acts of vandalism or negligence:* part or all of the cost of repairs or replacement for loss or damage to buildings or equipment where this is the result of vandalism or negligence by one or more students.
- *Examination fees:* part or all of the cost of entry for an examination, either where the Academy considers the examination unsuitable for the student or where the student fails to complete all of the requirements

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for the examination without evidence of good reason, such as a medical certificate.

Any charge made for visits or activities will include insurance costs.

### Remission

Where those having financial responsibility for a student receive qualifying benefit, we will remit the full cost of board and lodging for any residential activity which the student is required to attend and which takes place within school time or is required for their studies at the Academy.

On a case by case basis, we may remit charges in full or in part in response to a parental request on grounds of financial hardship where the request has the support of the Principal.

Parents who can prove they are in receipt of the following benefits will be considered for assistance from the Academy Hardship fund:

- Universal credit in prescribed circumstances
- Income Support
- Income Based Jobseekers Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,385

### Voluntary Contributions

We may also organise activities during school time that are voluntary and collective and can only take place provided sufficient voluntary contributions are received by a particular date. In this case, there will be no discrimination against those who have not made a voluntary contribution.

### **Monitoring, Evaluation and Review**

The Governing Body has delegated to the Principal the responsibility for reviewing the implementation and effectiveness of this policy. The Governing Body will approve all major changes to this policy. The policy will be promoted and published throughout the Academy.

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**Related Academy Policies:**

- Educational Visits & Journeys Policy
- Equal Opportunities Policy
- Equality Policy
- Equality Act 2010