

CRU/dgr

4th September 2020

Dear Student

Welcome back!

Further to Mrs Furber's letter last week, here are some more details for your year group:

Before school

- All year groups now have their own area to lock their bikes up, so if you ride your bike to school you should use the bike shed located opposite the cafeteria and will be the furthest end of the shed.
- When you arrive to school you should enter the school building via the outside stairs near the canteen. At this point you will have your temperature taken and if it is too high (above 38 degrees) you will be directed to the bungalow to be retested after cooling down. If your temperature is fine, you will return to your year group bubble area.
- If you normally come to school for breakfast, the school must be aware and you will have to sit at your year group table. Once finished you should leave the cafeteria and move to your year group bubble around the outside of the building. Unless you are coming onto site for breakfast, if possible please do not arrive before 8.15am.

During school

- Once in the school, your year group bubble will be located in green wing first floor. Most of your lessons will be in this area and you will only leave this area if you are to have a lesson in a specialist room such as Dance, Drama, Food or PE.
- On the first day you will have an assembly in 1019. From here you will go to your form room to collect equipment and a timetable. At this point your tutor will be able to answer any questions. You will then start normal lessons from period 2.
- At the start of the day you will now be able to order cold food via the Edulink app on your iPad and must be done before 9.00am. This food will be delivered to your year group social area which is the canteen and your wet break room is 1019. This can be done for lunch and break. If you want to buy hot food, this can still be done but you will have to queue up. To help aid social distancing, we are operating a queue system where each year group will have an allocated time to queue and will not be allowed to queue before that time. In the first week you will be the fourth group, but this will change every week to ensure fairness and rotate through the year groups. During lunch year groups are separated in the canteen and have their own specific area to allow for social distancing.
- As students in the upper school you will be trusted to wait in the classroom for your teacher to arrive, but please note that if you abuse this privilege it will be removed and you will have to line up outside between lessons.
- Please be aware that the school is not accepting any cash at the moment. All payments for meals, ID cards and ties will need to be made through ParentPay. If login details are needed, please make contact with the school and we will send the information home.

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Executive Principal: Liz Furber

Registered Company No: 685140

- You are welcome to bring your own pencil case, but we will provide you with one and there is no need to bring a PE kit on the first day.
- Please remember that your phone should not be seen during school hours.

After School

- You will leave the school the same way you entered the school and leave the school site straight away.
- Try to walk home with peers from your own year group.

The school community worked really hard to ensure that the school is safe for your return. We are looking forward to welcoming you back.

Yours faithfully



Claire Rumsey
Head of Year 11