

EAF/dgr

28<sup>th</sup> August 2020

Dear Parents and Carers

Staff return to the Academy next Thursday and Friday for two INSET days. I promised to update you with an email on Thursday 3<sup>rd</sup> September as writing any earlier would have been pointless due to the last minute changes we knew would be occurring.

However, I do know we have some anxious youngsters and parents who would like some information now, so do find below some brief bullet points detailing what we have been working on this summer to ensure students stay in YEAR GROUP BUBBLES:

- Students will still all arrive at the same time (8:25am) but please encourage them to walk with others in their year group if possible, though I know they may be walking with siblings from other year groups.
- Upon arrival students cycling in will all now have separate year group bike sheds which they will be directed towards.
- Students will have a separate entrance for each year group which they will be directed towards. At the entrance they will have their temperature taken with a non-contact thermometer, and sent to the bungalow if they have a temperature (separate year group doors and waiting areas). If a temperature persists parents/carers will be contacted.
- Students entering the building will be directed towards their tutor rooms. All students will be taught in a separate area rotating around typically 5 rooms for the day. Year 7 students will be based in science, Year 8 in the upper pink wing, Year 9 in central upper rooms, Year 10 in upper green wing, Year 11 in the far end of green wing and Sixth Form in lower green wing. All year group areas will be cordoned off so no mixing of year groups occurs.
- Students will only be taught in other rooms if the lesson demands a specialist teaching area for example use of the sports hall for PE.
- Remote controlled hand-sanitisers have been fitted outside every classroom and students will be encouraged to use them upon entering every room.
- Toilets have been allocated within the year group block of rooms and will only be used by that year group.
- All year groups will have their own year group exit into the social space at the back of the Academy and their own external area to use at break or lunchtime.
- At break time and lunchtime students will have the option of pre-ordering a cold meal on Edulink first thing in the morning so that it is brought to their year group external area.
- Students who wish to have a hot meal will have a staggered time to enter the dining hall and separate cordoned off year group area in the canteen to use.
- All assemblies will take place in single year groups with that space being reserved all week for only one year group.
- Extra cleaners are being employed by the Academy throughout the day.
- For now, if parents, students or teachers wish to wear face-masks that is entirely up to their individual preference. If we do become an area of lockdown, then it would become compulsory.

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*Executive Principal: Liz Furber*

*Registered Company No: 685140*

I trust this is enough information to allay some concerns. Any further questions will be addressed on Thursday when staff have returned to work. Your child's Head of Year will write to them on Thursday afternoon giving more detail relevant for that year group.

I assure you that we are doing everything possible to return to a full timetable in as safe a way as possible.

Kind Regards

A handwritten signature in blue ink, appearing to read "Liz Furber".

Liz Furber  
**Executive Principal**