

Dear Parent/Carer

Year 11 Parents/Carers' Evening – Thursday 7th December 2017

A key element of our Academy vision of "Living Well Together with Dignity, Faith and Hope" is our drive to improve the life chances of our students, ensuring the dignity that comes with a secure education and future. We would like to invite you to attend the first of our Year 11 Parents/Carers' Evenings on Thursday 7th December 2017 from 3.30pm until 6.30pm. As we are sure you are aware, this is an extremely important event and will provide a valuable opportunity for you to talk to individual subject teachers about your son/daughter's progress and to reflect on their current intervention arrangements. We are very pleased to be able to offer a delicious chicken curry and accompaniments (with a vegetarian alternative) plus hot and cold beverages to all our visitors and these will be available in the café during the course of the evening. Please return the reply slip below to let us know if you will be joining us for food on the evening.

Bookings can be made directly with the school using our online booking system which can be found on **the bar across the top of the home page of our website** (instructions attached). We hope that you can make your bookings with ease but if you experience any difficulties, please give Jo Ojulah a call and she will be happy to help you through the process.

Please remember that appointments will be at 5 minute intervals and each appointment should last for 5 minutes. Should you find that you require additional time to discuss your child's progress, teachers will accommodate this at another time. This is important so that we can keep to schedule and other parents/carers are not kept waiting too long.

We look forward to seeing you on 7th December and hope you find this a valuable opportunity. Our second parents/carers' evening for Year 11 is scheduled for **Wednesday 28th March 2018**.

Yours faithfully



Martin Conway
Head of Year 11

Please return to Student Reception by Monday 4th December 2017

Year 11 Parents/Carers' Evening – Thursday 7th December 2017

Student's Name _____ Tutor Group _____

I/we will be joining you for food on the evening. Number of people attending _____

I/we will **not** be joining you for food on the evening

Signed Parent/Carer _____ Date _____